



1 September 2025

Dear Councillor

You are hereby summoned to attend the **ORDINARY** meeting of Romanby Parish Council, to be held on **TUESDAY 9 SEPTEMBER 2025 at 7.00 pm** at Romanby Parish Office.

Mrs A W Lambert (PARISH CLERK)

There will be a public session prior to the meeting, this will commence at 7.00 – 7.30 pm.

(Members of the public must adhere to the rules set by the council for this session)

A G E N D A

Agenda Item	Detail	Papers
1. Declarations of Business Interests	To note Any declarations of business (or other) Interests by Elected Members.	
2. Apologies / Introductions	To receive any apologies for absence by an Elected Member.	
3. Minutes	To approve and sign the minutes of the previous meeting.	shared
4. Matters Arising	To consider any matters arising from the previous minutes which have not been signed off.	
5. Reports	To consider reports from: (a) Clerk's Report (b) The Police Report (c) Any other authority (d) Governance Committee (e) Finance Committee: (i) To Agree the Invoices (ii) To Consider the Bank Reconciliation (iii) Audit 2025-2026 (Assertion 10) (f) Parks and Recreation Committee (g) Projects and Planning Committee: (i) War Memorial Clock – update (ii) Local Council Bronze Award – update (iii) Community Resilience Plan - update (h) Joint Management Committee (N/A/Romanby JBC) (i) Outside organisations	shared shared shared shared verbal verbal verbal verbal shared shared
6. Correspondence	To receive any correspondence and action taken.	shared
7. Members' Reports	To receive Members' reports.	
8. Date of Next Meeting	To confirm the date of the next meeting. Tuesday 14 October 2025 at 7.00 pm	

A W Lambert

Clerk / RFO